

PRODESA

6th Plenary Meeting

19 November 2019

Venue: Municipality of Agii Anargiri Kamatero
Merla Ioanni 1 & Dimokratias Avenue, 135 61Athens

| Tuesday 19 November | | | |
|---------------------|-------|---|---|
| ITEM | 9:00 | Arrival | |
| 1 | 9:30 | Welcome | Mayor |
| 2 | 09:35 | WP1 'Coordination and management' | WP leader Alimos |
| | | Overview of the activities and results in the past 6-months Project planning for the next period Discussion, conclusions and action list | PMS |
| 3 | 09:45 | WP3 'Comparative assessments of available financing sources' | CRES |
| 3.1 | 09:45 | Task 3.2 'Preparation and launching of crowdfunding campaigns' Overview of the work performed – Work to be done Discussion, conclusions, action list | ECN – Luigi Della Sala City of AAK VVV Alimos All |
| 4 | 10:15 | WP2 'Finalisation of energy efficiency projects' | Euditi |
| 4.1 | 10:15 | Task 2.1 'Detailed design of the energy efficiency projects' - Overall work performed in the last period - Progress and/or results of the energy efficient refurbishment design in buildings and streetlighting – Presentations by each municipality - Planning of the remaining work Discussion, conclusions, action list | Euditi City of AAK, Ag. Dimitrios, Glyfada VVV(changes and updates if any), Alimos (changes and updates if any) Euditi / All All |
| 4.2 | 11:00 | Task 2.2 'Economic appraisal of projects' - Updating of the economic appraisal tool - Cost Benefit Analysis – Updating and Planning Discussion, conclusions, action list | Enfinity Enfinity CRES All |
| 4.3 | 11:15 | Task 2.3 'Capacity building activities' - Overview of the work performed - Planning for the submission of the | Euditi CRES, Euditi |

| | | deliverables | |
|------------|-------|---|---|
| | | Discussion | All |
| 4.4 | 11:30 | WP2 – Discussion, conclusions, Action list | Euditi |
| | 11:30 | Coffee Break | |
| 5 | 11:45 | WP3 ‘Comparative assessments of available financing sources’ | CRES |
| 5.1 | 11:45 | Task 3.3 ‘ESCO dialogue’ Work performed and provisional conclusions from the 2 nd ESCO dialogue Discussion, action list | CRES All |
| 5.2 | 12:00 | WP3 – Discussion, conclusions, action list | CRES |
| 6 | 12:05 | WP4 ‘Financing schemes and identification of suitable tendering procedures’ | CRES |
| 6.1 | 12:05 | Task 4.1 ‘Project bundling and organisation of financing schemes’ Work performed – Preliminary financing schemes for the Municipalities Discussion, action list | Enfinity EUDITI, CRES All |
| 6.2 | 12:30 | Task 4.2 ‘Identification of suitable tendering procedures’ Report on work performed Roundtable discussion on the difficulties faced by each Municipality in related to the tendering procedures Action list | CRES, Kelemenis & Co. All All |
| | 13:15 | Lunch Break | |
| 6.3 | 14:00 | Task 4.3 ‘Coaching activities to municipalities on tendering and ESCO contracting’ Key points of the tender (i.e. type of tender, contractor’s obligations in relation to financing, maintenance etc., M & V plan) Progress on preliminary tender draft for Partner 4 Discussion, action list | Kelemenis & Co., CRES All |
| 6.4 | 14:45 | WP4 – Discussion, conclusions, Action list | CRES |
| 7 | 14:50 | WP5 ‘Tender launching and contract signing’ | Alimos / CRES |

| | | | |
|------------|-------|---|--|
| 7.1 | 14:50 | Planning for the tasks Discussion, conclusions, action list | Alimos, CRES All |
| 8 | 15:00 | WP6 'Replication' | Euditi |
| 8.1 | 15:00 | Task 6.1 'Replication plan for two municipalities' – Overview of the work performed by the two municipalities replicators Discussion, conclusions, action list | Euditi Palio Falero, Amaroussio All |
| 8.2 | 15:15 | Task 6.2 'General Plan for Replication during and post PRODESA periods' Overview of the work performed Discussion, conclusions, action list | Euditi All |
| 8.3 | 15:25 | Task 6.3 'Network of replicators' Planning and overview of the work performed Discussion, conclusions, action list | Euditi All |
| | 15:35 | Coffee Break | |
| 8.4 | 15:50 | Task 6.4 'Capacity building webinars' Planning and overview of the work performed Discussion, conclusions, action list | Euditi All |
| 9 | 16:05 | WP7 'Communication, Dissemination and Exploitation' | Euditi |
| 9.1 | 16:05 | Task 7.1 'Presentation of the communication plan and activities performed' <ul style="list-style-type: none"> - Overview of the dissemination activities performed - Presentation of the project leaflet - Planning on future activities - Discussion on the municipal dissemination plans Discussion, conclusions, action list | Euditi All Euditi Presentations by each municipality All |
| 9.2 | 16:30 | Task 7.2 'National and international events of local authorities in which PRODESA can be presented' <ul style="list-style-type: none"> - Planning of the PRODESA Conference - Suggestions on National and/or International events suitable for promoting the project Discussion, conclusion action list | KEDE KEDE KEDE All |
| 9.3 | 16:50 | Discussion / Action list | Euditi |
| | 17:00 | End of 6th Plenary Meeting | |