**PRODESA**

**8th Plenary Meeting**

**30 November 2020**

**Venue: on line meeting hosted by EUDITI**

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| **Monday 30 November** | | | |
| ITEM | 09:15 | Joining the meeting |  |
| **1** | 09:30 | Start | E. Athanasakou, EUDITI |
| **2** | 09:35 | Greetings from our Project Adviser | Björn Zapfel |
| **3** | 09:45 | **WP1 ‘Coordination and management’** | Alimos |
| **3.1** |  | * Overview of the activities in the past 6-months * Preparing for the final technical and financial report * Discussion, conclusions and action list | PMS  All |
| **4** | 10:00 | **WP2 ‘Finalisation of energy efficiency projects’** | Euditi |
| **4.1** | 10:00 | **Task 2.1 ‘Detailed design of the energy efficiency projects’**   * Summary of the work performed in the last period * Discussion | Euditi  Partner 3 |
| **4.2** | 10:10 | **Task 2.2 ‘Economic appraisal of projects’**   * Cost benefit analysis of the energy efficiency projects - Partners 2 and 5 * Finalisation of the deliverable * Discussion, conclusions, action list | Enfinity  Enfinity, CRES  All |
| **4.3** | 10:25 | **Task 2.3 ‘Capacity building activities’**   * Closing of the Task * Discussion, conclusions, action list | Euditi  CRES, Euditi |
| **5** | 10:35 | **WP3 ‘Comparative assessments of available financing sources’** | CRES |
| **5.1** |  | **Task 3.1 ‘Analysis of the complementary funding sources’**   * Any developments will be presented in Task 4.1 |  |
| **5.2** | 10:35 | **Task 3.2 ‘Preparation and launching of crowdfunding campaigns’**   * Presentation of the Deliverable * Closing the Task * Discussion, conclusions | ECN – Conny Weber  ECN  All |
| **5.3** | 10:45 | **Task 3.3 ‘ESCO dialogue’**   * Work performed * Closing the Task * Discussion, conclusions, action list | CRES  All |
|  | 11:05 | **Coffee Break** |  |
| **6** | 11:20 | **WP4 ‘Financing schemes and identification of suitable tendering procedures’** | CRES |
| **6.1** | 11:20 | **Task 4.1 ‘Project bundling and organisation of financing schemes’ and Task 3.1 ‘Analysis of the complementary funding sources’**   * Progress performed – Financing schemes for Partner 1, 2, 4 and 5 * Discussion, conclusions, action list | Enfinity  Enfinity, EUDITI  All |
| **6.2** | 11:50 | **Task 4.2 ‘Identification of suitable tendering procedures’**   * Report on work performed * Remaining work * Discussion, conclusions, action list | CRES  CRES, Kelemenis  All |
| **6.3** | 12:10 | **Task 4.3 ‘Coaching activities to municipalities on tendering and ESCO contracting’**   * Work performed * Discussion, conclusions, action list | CRES  CRES, Kelemenis, Alimos, Ag. Dimitrios, Glyfada, VVV, City of AAK,  CRES |
|  | **12:50** | **Lunch** |  |
| **7** | **13:45** | **WP5 ‘Tender launching and contract signing’** | Alimos |
| **7.1** | 13:45 | **Task 5.1 ‘Tender Launching’**   * Work progress * Preparation of the deliverable * Discussion, conclusions, action list | Alimos/ CRES  All municipalities  Alimos / CRES  All |
| **7.2** | 14:10 | **Task 5.2 ‘Evaluation, Selection of ESCOs, and Signing of Contracts’**   * Planning of the Task * Discussion, conclusions, action list | CRES  CRES, all municipalities  All |
| **8** | **14:30** | **WP6 ‘Replication’** | Euditi |
| **8.1** | 14:40 | **Task 6.1 ‘Replication plan for two municipalities’** –   * Overview of the work performed by the two municipalities replicators * Planning of the replication schemes * Discussion, conclusions, action list | Euditi  Palaio Faliro, Amaroussion  All |
| **8.2** | 14:50 | **Task 6.2 ‘General Plan for Replication during and post PRODESA periods’**   * Overview of the work performed * Discussion, conclusions, action list | Euditi  Euditi  All |
| **8.3** | 15:00 | **Task 6.3 ‘Network of replicators’**   * Overview of the work performed * Planning of the work, Partners’ involvement * Discussion, conclusions, action list | Euditi  Euditi, KEDE  All  All |
| **8.4** | 15:20 | **Task 6.4 ‘Capacity building webinars’**   * Overview of the work performed * Planning of the remaining work and launching of the webinars * Discussion, conclusions, action list | Euditi  Euditi, CRES  All  All |
|  | 15:40 | **Coffee Break** |  |
| **9** | 15:55 | **WP7 ‘Communication, Dissemination and Exploitation’** | Euditi |
| **9.1** | 15:55 | **Task 7.1 Presentation of the communication plan and activities performed**   * Overview of the dissemination activities performed, planning of the workshop and brochure * Discussion on the municipal dissemination plans * Discussion, conclusions, action list | Euditi  Euditi  All municipalities  All |
| **9.2** | 16:15 | **Task 7.2 National and international events of local authorities in which PRODESA can be presented**   * Planning of the PRODESA Conference * Suggestions on National and/or International events suitable for promoting the project * Discussion, conclusion action list | KEDE  KEDE  KEDE  All |
| **9.3** | 16:30 | Discussion / Action list | Euditi |
|  | **16:45** | **End of the 8th Plenary Meeting** |  |